

# Become YFU Office Volunteer in Austria

#### YFU Austria is looking for an Office Volunteer

YFU Austria invites you to have an intercultural experience in our office in Vienna. Do you want to live in the center of Europe and improve your German? This experience will allow you to travel, learn about another culture and make the world your home.



Reimbursement 150 € per month

### <u>Duration: July/August 2024 for six months or a year</u> (31 hours a week)

Please send an e-mail with your application to our National Director Fran Müller: francisca.mueller@yfu.at, no later than May 15th 2024.

- Letter of motivation
- CV
- References (if there are)

#### **Expenses**

YFU Austria will arrange living accommodation, most likely with a host family. Work related expenses will be covered by YFU Austria. You will receive a monthly card for transportation within Vienna.

Travel costs to Austria and back are your responsibility. You need a valid visa (required for non-EU/Schengen countries). YFU helps and provides required documents.





#### General Requirements and Qualifications

Be Passionate about YFU and intercultural exchange. We would like to have someone who works independently and efficiently. During your stay with us, we will value your capacity to communicate effectively, collaborate within teams, problem-solve, and adapt to new challenges. This is an opportunity to develop your skills and abilities.

You can learn German during your stay with us in case you do not know the language.

## Our current interns



#### Tasks

- Management of YFU Austria's Social Media channels.
- Content creation for YFU Austria's Social Media channels.
- Organization of Social Media marketing campaigns.
- Assisting our office team in particular daily routines.
- Management of office inventory and purchases.
- Individual projects depending on personal skills and interests.



After the intership, you will recieve a recommendation letter and a certificate

make the world your home